

## DATA POLICY

### INTRODUCTION

Smarter English Srl (Smarter English) takes the confidentiality of personal data seriously. Please contact us if you have any questions or comments on this privacy policy.

The Company's privacy policy sets out the ways Smarter English processes personal data. This privacy policy only relates to personal data collected by Smarter English via the webpage [www.smarter-english.com/keepmeinmind/](http://www.smarter-english.com/keepmeinmind/) . Any personal data collected by Smarter English is used in accordance with data protection legislation.

This privacy policy does not apply to personal data provided to Smarter English by any other means or via any other website. Users should be aware that if they provide personal data to other companies, the privacy policies of those companies determine the uses to which that information is put and Smarter English's privacy policy will no longer apply.

### THE GENERAL DATA PROTECTION REGULATION (GDPR) 2018

The Smarter English website complies with the principles of the GDPR 2018.

### USE MADE OF PERSONAL INFORMATION

Personal information provided to Smarter English via webpage [www.smarter-english.com/keepmeinmind/](http://www.smarter-english.com/keepmeinmind/) will be used to

1. Provide information relating to work opportunities related to Smarter English.
  2. Extend invitations to participate in a recruitment process
  3. Exchange information, contracts and other documentation pertaining Smarter English projects
- In addition, personal information may be used for statistical analysis.

Personal data will be collected and stored by Smarter English on its own computers and servers.

Data is collected by and stored on the servers of 3rd party service providers Google.inc and Typeform S.L. please refer to privacy policy for these organisations for further information.

Google.inc: <https://policies.google.com/privacy>

Typeform SL: <https://admin.typeform.com/to/dwk6gt>

### CONSENT

By providing personal data to Smarter English users consent to the processing of such data by Smarter English as described in this privacy policy.

### USE OF DATA FOR DIRECT MARKETING PURPOSES

If at any time users want Smarter English to stop sending communications they should email [info@smarter-english.com](mailto:info@smarter-english.com)

### VERIFYING, UPDATING AND AMENDING YOUR PERSONAL INFORMATION

If, at any time, a user wants to verify, update or amend their personal data they may simply email their request to [info@smarter-english.com](mailto:info@smarter-english.com). Verification, updating or amendment of personal data takes place within 30 days of receipt of the request.

### THIRD PARTY WEBSITES

Smarter English is not responsible for the privacy policies of third party websites. Smarter English advises users to read the privacy policies of other websites before registering any personal data.

### SECURITY

Smarter English holds your personal data in accordance with the security provisions of the GDPR.

### NOTIFICATION OF CHANGES

The Company will notify all members of any changes it makes to its privacy policy. If Smarter English decides to change its privacy policy, it will post such changes on this page so that you are always aware of how Smarter English uses your personal data.

Users have the right to ask Smarter English for a copy of the personal data held about them and to request that Smarter English correct any inaccuracies in that information.